

Exhibitor Registration Form

2021 American Indian Elders Conference

EXHIBITOR INFORMATION

PLEASE TYPE OR PRINT CLEARLY

Contact Person: _____ Phone: _____ - _____ - _____ Fax: _____ - _____ - _____

Badge Name 1: _____ Badge Name 2: _____
(We must have names when you submit the contract)

Address: _____ City: _____ State: _____ Zip Code: _____

Organization/Tribe: _____

Email: _____

COVENANT

Acceptance of the application constitutes a contract to use the space assigned by the National Indian Council on Aging, Inc. (NICOA). NICOA retains the right to assign and/or change exhibit locations for unavoidable problems due to circumstances beyond the control of the parties involved. NICOA reserves the right to refuse exhibit space to any applicants whose exhibit is deemed not to be in the best interest of the organization. The Exhibitor indemnifies and agrees to hold harmless NICOA and the Nugget Casino Resort, their officers, directors, employees, and agents from and against any actions, losses, costs, damages, claims, and expenses (including attorney's fees) arising from any damage to property or bodily injury to Exhibitor, their agents, representatives, employees by reason of the Exhibitor's occupancy or use of exhibition facilities. Exhibitor agrees not to deface or damage the Nugget Casino Resort. In accordance with these rules and regulations governing exhibits for the 2021 Conference, August 1-6, 2021, the undersigned makes application for exhibit space and encloses the full fee for each space requested. Sale of food items is prohibited. **DUE no later than June 30, 2021**

SIGNATURE: _____ **DATE:** _____

PLEASE NOTE	EXHIBITOR SCHEDULE		
When signed Exhibitor Contract and PAYMENT is received, you will receive your packet from NICOA's Conference Coordinator. This packet will include information and additional costs for shipping, ordering of electricity, etc. Conference expenses are used to defray NICOA operating costs. Therefore, it is NICOA's policy NOT TO REFUND Exhibitor Contract fees for any reason including cancellation. Do not mail forms after August 1, 2021. Faxed copies of form and/or payment do not constitute payment. You will receive a confirmation of registration by email.	Move-In/Set-Up:	1 p.m. – 5 p.m.	Sunday, 8/01/2021
	Exhibit Hours:	8 a.m. – 8 p.m.	Monday, 08/2/2021- Thursday, 08/5/2021
	Exhibit Hours: Move Out:	8 a.m. – 3 p.m. 3 p.m. – 5 p.m.	Friday, 08/6/2021

PLEASE CHECK EXHIBITOR CATEGORY

- \$400 American Indian Artisans & Merchants
- \$800 Nonprofit Organization
- \$900 Government / Federal Agency / Tribal Government
- \$1,500 Corporate / For Profit Entities

Exhibitor registration fee includes use of one exhibit sign, a 10 x 10 area, a table, two chairs, and two conference registrations providing access to any activities or meals furnished on site for the two (2) designated people exhibiting. Please consider donating an item of \$25 or more to our raffle, also, consider becoming a member of NICOA to help us continue our work for the elders.

PLEASE SEND FORM AND PAYMENT BY JUNE 30, 2021 TO:

National Indian Council on Aging, Inc.
ATTN: 2021 NICOA Conference
8500 Menaul Blvd. NE, Suite B-470
Albuquerque, NM 87112-2284

FOR INFORMATION CONTACT:

Cheryl Archibald, Executive Assistant
Phone: (505) 292-2001
Fax: (505) 292-1922
Email: carchibald@nicoa.org

NICOA ONLY:

Rec'd by / Date: _____ To Finance: _____ Growth Zone DBS Entry: _____
Scan: _____ Amount: \$ _____ Booth Number: _____
Spreadsheet: _____ Check Number: _____