

# BOARD MEMBERSHIP NOMINATION MATERIALS



**NICOA is seeking Board members to fill our vacant positions. If you are interested or you know of an outstanding Elder representative or professional that can represent your area, please provide them with this information. **Applications are due by June 30, 2021****

Please send request to:  
ATTN: NICOA Conference  
One Executive Center  
8500 Menaul Blvd. NE, Suite B-470,  
Albuquerque, NM 87112

If you have any questions, please contact Larry Curley, Executive Director ([lcurley@nicoa.org](mailto:lcurley@nicoa.org)) or Cheryl J. Archibald, Executive Assistant ([carchibald@nicoa.org](mailto:carchibald@nicoa.org)) (505) 292-2001.

The NICOA Board of Directors is comprised of American Indian and Alaskan Native Elders, age 55 or over. Board members represent each of the 12 NICOA Regions; and one member representing the National Association of Title VI Grantees. Each position, except for Title VI, holds a four (4) year term, that is up for election every two (2) years during our biennial conference. If a position becomes available, a person may apply for the open position, and the NICOA Board of Directors will determine if they can hold the position until the next scheduled election. *(Due to the current COVID-19 issue, the positions below that are highlighted will be up for re-election/election at the 2021 conference. This will extend the other six positions to the 2023 conference.)*

2016-2020 1 - Northwest Region - ID, OR, WA

2016-2020 2 - Rocky Mountain Region - VACANT - MT, WY

2018-2023 3 - Pacific Region – CA\*

2016-2020 4 - Western Region - AZ, NV, UT

2016-2020 5 - Navajo Region – Navajo Nation

2018-2023 6 - Southwest Region - VACANT - CO,NM\*

2016-2020 11 - Eastern Region - AL, AR, CT, DE, FL, GA, IN, KY, LA, MA, MD, ME, MO, MS, NC, NH, NJ, NY, OH, PA, RI, SC, TN, VA, VT, and WV

2018-2023 7 - Great Plains Region –ND, SD, NE

2018-2023 8 - Southern Plains Region - KS, OK, TX

2018-2023 9 - Midwest Region - MI, IA, WI, MN, IL

2016-2020 10 - Eastern OK Region – Miscellaneous tribes

2018-2023 12 - Alaska Region- State of Alaska

### VACANT Positions:

\*Pacific Region – CA (will be a special election to fill the position at the 2021 conference for the rest of the term)

Rocky Mountain Region – MT, WY

\*Southwest Region – CO, NM (special election to fill the position at the 2021 conference for the rest of the term)

Title VI Grantees Association - Title VI Director (will follow that organization’s own election process)

### The roles and responsibilities of the Board members include:

- Ensuring the organization’s mission and purpose are realized;
- Supporting and evaluating the Executive Director’s performance;
- Ensuring the organization has adequate resources through fundraising to carry out its mission;
- Monitoring the allocation of these resources and ensuring the legal and ethical integrity of the organization;
- Representing the organization at local, regional, and national events;
- Attend Bimonthly Board Meetings, the calendar of meetings is created in November, for the next year. These meetings are usually held on the third Thursday of every other month, at 12 pm MST. There is usually a face to face meeting three times a year at the Albuquerque office, if funds are available, NICOA will pay for your travel, per diem, and hotel accommodations;
- Working cooperatively with fellow Board members and the NICOA Executive Director to proactively represent the Elders from the area that elected you; and
- Avoiding conflict of interest between the work of NICOA and other organizations to which you belong.

When considering whether to serve as a Board member of NICOA, you must evaluate the time you have to devote to fundraising, advocacy, and governance responsibilities required of each Board member. ***It is truly an honor to represent and serve fellow elders, but it is also a substantial time commitment that should be considered very carefully.*** Board members are not allowed to be paid for the services they provide on behalf of NICOA, a non-profit organization.

**NOTE:** It is a requirement to have access to a computer and have some basic computer skills to access meeting materials online, and attend the Zoom video meetings, or conference calls. *If you have any questions about this requirement please contact Larry Curley, Executive Director or Cheryl J. Archibald, Executive Assistant (505) 292-2001.*

### Are You, if so you are qualified to apply

- Step 1:** Be 55 years old or older, an enrolled member of a federally recognized tribe, AND a current Dues Paying Voting Member of NICOA.;
- Step 2:** Submit this NICOA Board Member Request form, Current Resume, and your written statement to the National Indian Council on Aging.

# BOARD OF DIRECTORS APPLICATION FORM

Please check all that apply:

- Sponsor:** [ ] Federally-recognized Tribe  
[ ] Urban Indian Organization  
[ ] Elder Council  
[ ] Tribal Leader  
[ ] Title VI Director  
[ ] Other: \_\_\_\_\_

**Must be:** [ ] Current Dues paying, Voting member of NICOA

**NICOA ID:** \_\_\_\_\_

**Name of Nominee:** \_\_\_\_\_

**NICOA Membership #:** \_\_\_\_\_ **CIB#:** \_\_\_\_\_

**Tribe:** \_\_\_\_\_

**Occupation:** \_\_\_\_\_

**Personal Street Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Personal/Cell Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email(required):** \_\_\_\_\_

Please include your **resume** that highlights your **experience in the field of Indian Aging, health or social services, whether personal or professional.**

Please prepare a complete **written statement** responding to the following questions: *(If nominated during the caucus session, please provide to NICOA by end of conference)* you can use the last page of this packet for your answers.

1. What do you feel are the three most important issues facing American Indian and Alaska Native (AI/AN) Elders today?
2. Describe your experiences as an advocate within your community, your state, region, or on a national basis.
3. Describe your fundraising experience and what types of support and resources you bring to NICOA.
4. Describe how you are connected to the Elders in the area you are seeking to represent. Provide detailed examples of the networking and outreach you have done previously within your area.
5. Are you available to travel and represent the organization within your area, at national meetings and before Congress in Washington, DC? Describe how you and/or the Tribe/organization sponsoring you will cover your travel costs associated with serving on the NICOA Board. Please list your sponsoring tribes and organizations.
6. What is your vision for the Nation Indian Council on Aging's continuing work with AI/AN Elders?



# Board of Directors Written Statement

**Written Statement:** \_\_\_\_\_

A series of horizontal lines for writing the written statement.

(attach additional sheet(s) if needed)