

Exhibitor Registration Form

2023 American Indian Elders Conference, September 25-29, 2023

“A Trail of Determination: Our Culture, Our History and Our Future”

EXHIBITOR INFORMATION

PLEASE TYPE OR PRINT CLEARLY

Name/Title 1 (Primary Contact): _____

Phone: _____ Email: _____

Name/Title of Presenter-2: _____

Phone: _____ Email: _____

Organization/Tribe: _____

Address: _____ Address 2: _____

City: _____ State: _____ Zip Code: _____

Note: we must have both names and titles for the badges at time of payment

EXHIBITOR SCHEDULE

Move-In/Set-Up	9:00 am – 4:00 pm	Sunday, September 24, 2023
Exhibit Hours	8:00 am – 8:00 pm	Monday September 25, 2023, to Thursday September 28, 2023
Exhibit Hours: Move Out:	8:00 am – 5:00 pm	Friday, September 29, 2023

PLEASE CHECK EXHIBITOR CATEGORY

- \$400 American Indian Artisans & Merchants
- \$600 Universities, Colleges, Educational Institutions
- \$800 Nonprofit Organization
- \$900 Government / Federal Agency / Tribal Government
- \$1,500 Corporate / For Profit Entities

Exhibitor registration fee includes use of one exhibit sign, a 10 x 10 area, a table, two chairs, and two conference registrations providing access to any activities or meals furnished on site for the two (2) designated people exhibiting. Please consider donating an item of \$25 or more to our raffle, also, consider becoming a Member of NICOA to help us continue our work for the Elders.

PLEASE SEND FORM AND PAYMENT BY AUGUST 31, 2023 TO:

National Indian Council on Aging, Inc.
 ATTN: 2023 NICOA Conference
 8500 Menaul Blvd. NE, Suite B-470
 Albuquerque, NM 87112-2284

FOR INFORMATION CONTACT:

Cheryl Archibald, Executive Assistant
 Phone: (505) 292-2001
 Fax: (505) 292-1922
 Email: carchibald@nicoa.org

Online Payment Coming Soon – Watch our website for details!

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Please Note: When signed Exhibitor Contract and **PAYMENT** is received, you will receive your packet from NICOA’s Conference Coordinator. This packet will include information and additional costs for shipping, ordering of electricity, etc. Conference expenses are used to defray NICOA operating costs. Therefore, it is NICOA’s policy **NOT TO REFUND** Exhibitor Contract fees for any reason including cancellation. **Do not mail forms after August 31, 2023.** Emailed copies of form and/or payment do not constitute payment. You will receive a confirmation of registration by email.

COVENANT

Acceptance of the application constitutes a contract to use the space assigned by the National Indian Council on Aging, Inc. (NICOA). NICOA retains the right to assign and/or change exhibit locations for unavoidable problems due to circumstances beyond the control of the parties involved. NICOA reserves the right to refuse exhibit space to any applicants whose exhibit is deemed not to be in the best interest of the organization. The Exhibitor indemnifies and agrees to hold harmless NICOA and the Harrah’s Cherokee Casino Resort, their officers, directors, employees, and agents from and against any actions, losses, costs, damages, claims, and expenses (including attorney’s fees) arising from any damage to property or bodily injury to Exhibitor, his/her agents, representatives, employees by reason of the Exhibitor’s occupancy or use of exhibition facilities. Exhibitor agrees not to deface or damage the Harrah’s Cherokee Casino Resort. In accordance with these rules and regulations governing exhibits for the 2023 Conference, September 25-29, 2023, the undersigned makes application for exhibit space and encloses the full fee for each space requested. Sale of food items is prohibited. **DUE On August 31, 2023 – REGISTRATION**

SIGNATURE: _____ **DATE:** _____